

Taylor Memorial Library

October 4, 1956

Miss Phyllis Schwartzbard
Library Journal
62 W. 45th Street
New York 36, N. Y.

Dear Miss Schwartzbard:

The following information is in reply to your telephone call yesterday to me concerning two items of information about our new library building which was completed in September, 1954:

Total cost of the William H. and May D. Taylor Memorial Library, Centenary College for Women, Hackettstown, N. J.: \$341,055.91.

Square footage:

Main floor: 9,171.5 square feet
Basement or lower level: 5,676 square feet
Mezzanine or upper level: 1,860 square feet.

Note that the name of our college is now Centenary College for Women, but we are still a two-year or junior college. Please refer to the college by the new name. I trust that this is the information you need. If I can be of any further help, do call on me.

Very sincerely yours,

Ruth E. Scarborough
Librarian

JAN HIRD POKORNÝ - ARCHITECT

306 EAST 51ST STREET - NEW YORK 22, NEW YORK - PLAZA 3-7966

October 16, 1956

Dr. Edward W. Seay, President
Centenary Junior College
Hackettstown, New Jersey

Dear Ed:

It was good to hear from you again. It is really very aggravating about those picture moldings. Miss Scarborough made some inquiries about them in October of last year, and we sent her a section of the molding with a picture hook to demonstrate how it worked. Not having heard anything further, we assumed she had found the moldings usable.

I take it from your letter that this is not so. I want to help, of course, in solving the problem. In order to be able to make suitable suggestions, I would appreciate it if Miss Scarborough would kindly indicate with ink or crayon line which plaster walls need new hanging provisions. Conditions behind the plaster vary, and we will check our detail drawings for what will have to be done in each case.

I did not know about the exhibition of our buildings in Nashville. in what connection were they being shown? You might have seen your library and student union building in the 1956-57 volume of American School and University.

I hope you had a good summer and that your family is well.

Sincerely,



JAN HIRD POKORNÝ

JHP:pr

enc.

Centenary Junior College

MEMORANDUM

From the President's Office

Date October 18, 1956

To Miss Ruth E. Scarborough

Subject

Ruth:

The attached is self-explanatory. I did not know that you had contacted Mr. Pokorny. I contacted him because Mrs. Goodwin raised the question with me since she and Mrs. Vernon would like to display some paintings in the Library from time to time. I think that if they can do this that it would be exceedingly appropriate. Did the suggestion which Mr. Pokorny made to you work out? If so, will you please share it with Mrs. Goodwin and Mrs. Vernon? If not, will you please comply with Mr. Pokorny's request; that is, indicate with ink or a crayon line which plaster walls need new hanging provisions. If you comply with his request please let me know when you have done so. In other words, please keep me informed.

I shall appreciate your help in this matter; also, any information you can give me.

EWS
Edward W. Spay, President

EWS:smt
Attached



State of New Jersey

DEPARTMENT OF EDUCATION

DIVISION OF THE STATE LIBRARY,
ARCHIVES AND HISTORY

October 18, 1956

PUBLIC AND SCHOOL LIBRARY
SERVICES BUREAU

LALOR AND JERSEY STREETS
TRENTON 10, NEW JERSEY

Miss Ruth Scarborough, Librarian
Centenary Trenton Junior College
Hacketstown, New Jersey

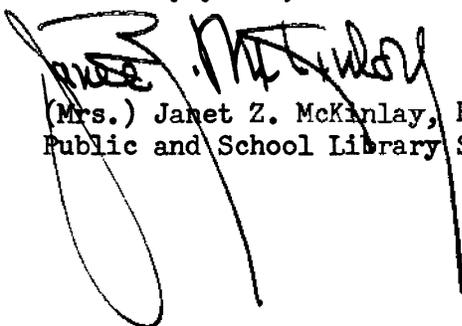
Dear Ruth:

I do want to thank you again for all of the hospitality which you extended yesterday, It was a truly wonderful meeting and we all enjoyed it thoroughly.

I am so delighted to have seen your very beautiful and functional library. I shall be telling people about it and possibly you will have more visitors than you have had now.

Again many thanks--do let us get together sometime and talk about our "Rehabilitation Day's during World War II".

Cordially yours,


(Mrs.) Janet Z. McKinlay, Head
Public and School Library Services Bureau

JZMcK/h1

TAYLOR MEMORIAL LIBRARY
CENTENARY COLLEGE FOR WOMEN
(FORMERLY)

October 25, 1956

Mr. Jan Hird Pokorny
306 East 51st Street
New York 22, New York

Dear Jan:

I am enclosing the floor plans marked in red for the walls in which the picture moldings cannot be used. I have the sample picture molding which Mr. Packard sent me last October, with the suggestion that the picture hook might have to be bent to fit in the groove for the two rooms, Centenarians and Seminar, where the molding can be used.

One day last fall, 1955, when you were here, we talked about the unusable moldings and I remember you suggesting that something be built over the present moldings to make them usable. I did nothing further about it because of the expense involved.

On October 17, Centenary was hostess to a group of County, Public and School Librarians sponsored by the New Jersey Library Association and the Public and School Library Services Bureau, State Department of Education. The guests were most enthusiastic about the Library and Centenary as a whole and were most complimentary in every way.

Late in August I had the pleasure of conducting Mrs. Marie L. Hird and her companion and two friends around the Taylor Memorial Library and we could only peek into the Reeves building for it was locked. Mrs. Hird was very much interested in your and Elisabeth's work in the building, and wanted to know exactly the part you each played in it. We all thoroughly enjoyed this visit and I was happy to have had the opportunity of showing off our beautiful building to such vitally interested persons.

Very sincerely yours,

Ruth E. Scarborough
Librarian

RES:amp
Enclosure

TAYLOR MEMORIAL LIBRARY
CENTENARY COLLEGE FOR WOMEN
(FORMERLY)

October 25, 1956

Mr. Edward W. Seay, President
Centenary College for Women
Hackettstown, New Jersey

Dear Mr. Seay:

I wrote to Mr. Pokorny on October 17, 1955, asking him the composition of the picture moldings and telling him that most of the picture moldings are placed in upside down. I had had one of our maintenance men examine the moldings in each room previous to this letter. The only rooms where the moldings can be used are the Centenarians and the Seminar.

Mr. Packard, Mr. Pokorny's assistant, replied to my letter in Mr. Pokorny's absence. He sent me a sample of the picture molding and hanger, stating that the hanger might have to be bent for safety. The walls and moldings are strong enough for a heavy picture. He also suggested that the plaster be cleaned out of the moldings, if necessary. This should have been done before the walls were painted. If this had been done, the upside down moldings might have been discovered before it was too late to do anything about it.

In Mr. Pokorny's letter of October 16, to you, he says, "It is really very aggravating about those picture moldings... Not having heard further from Miss Scarborough, we assumed she had found the moldings usable." This is hard for me to understand, because he made no suggestions in his letter as to how upside down moldings could be used!

One time in the fall of 1955 when Mr. Pokorny was here, I talked to him about the moldings. He suggested that some kind of a molding could be built on which we could hang pictures. I did not speak to you about it because of the expense involved in any further work on the building. Perhaps after sending him the diagrams, he will come forth with an idea that will work. You will remember, perhaps, in our planning stages my stressing the fact that each wall should have a picture molding for display and exhibit purposes. The moldings are there but are not usable! The Library Instruction Class room- Audio-Visual Room, and the Music Listening Room were the two rooms we particularly wanted to use for this purpose, in addition to the West Wing Foyer.

Attached is my reply to Mr. Pokorny.

Very sincerely yours,

Ruth E. Scarborough
Librarian

RES:amp
Enclosure

November 21, 1956

Mr. Jan Hird Pokorny
306 East 51st Street
New York, New York

My dear Jan:

Thanks so much for your letter of November 15. I have discussed it with Mr. Armstrong. Mr. Armstrong informs me, after a thorough inspection, that the picture molding in the Library was not placed upside down. He states that it was plastered; that he encountered the same thing when Trevorrow Hall was built. He made a tool and carefully scraped out the plaster from the picture molding in Trevorrow Hall. He thinks that he can do the same in the Library. I have asked him to try it. So, unless you hear further from me, the matter is taken care of.

I am sorry to have bothered you but appreciate, more than words can adequately express, your cooperation and the information you sent me.

I hope that you and Elizabeth will have a wonderful Thanksgiving Season. Why don't the two of you drive up to see us sometime? Frankly, we miss seeing you.

Always with kindest personal regards and best wishes, I am

Cordially yours,

E.W.S.

Edward W. Seay
President

EWS:smt

CC: Miss Scarborough ✓
Mrs. Goodwin

TAYLOR MEMORIAL LIBRARY
CENTENARY COLLEGE FOR WOMEN
(FORMERLY)

December 17, 1956

Mr. Jan Hird Pokorny
306 East 51st Street
New York, New York

Dear Jan:

Mr. Seay wrote you about the developments in the molding situation and I am so glad that the moldings are usable. I want you to know how sorry I am that I was misinformed by our former assistant librarian who after consulting with you said they could not be used and by two sets of our maintenance men who examined them in the fall of 1955 and 1956. These people told me that they were upside-down. I did not get up on the ladder myself but took their word for it, because I felt they knew more about it than I did.

Therefore, I offer you my sincere apologies in this matter and hope that in your heart you can forgive me for my ignorance in the matter, which I can assure you was unintentional.

Best wishes to you and Elizabeth for a very happy and prosperous New Year.

Very sincerely yours,

Ruth E. Scarborough
Librarian

RES:amp

TAYLOR MEMORIAL LIBRARY
CENTENARY COLLEGE FOR WOMEN
(FORMERLY)

December 18, 1956

Mrs. Janet Z. McKinlay
Public & School Library Services Bureau
Lalor and Jersey Streets
Trenton 10, New Jersey

Dear Janet:

I am sorry to be so long in sending you the information about the book shelf brackets. but here it is. The address is: Garden City Plating and Manufacturing Company, 23 West 47th Street, New York 36, New York. The brackets are called: slot-type standards and brackets.

When one of our teachers wrote for a price sheet he said that the price sheet indicated that the standards came packed 14 to a package, but that they sold him smaller lots in assorted sizes at no increase in price.

Best wishes to you and your staff for a Merry Christmas and a happy New Year.

Very sincerely yours,

Ruth E. Scarborough
Librarian

RES:amp